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## Lay Leadership Development Fund

### Purpose of the Fund

The Lay Leadership Development Fund is available to help congregations in the New Hampshire Conference, United Church of Christ, to defray expenses incurred for lay leaders to participate in workshops, seminars, conferences, and other leadership training events. Examples might include events related to Christian education/formation, lay pastoral care, stewardship, music, parish nursing, youth ministries, and technology—whether created by or sponsored by a local church.

### Application Procedure

Congregations shall make application to the Conference Minister for grants from this fund at the address below. The Local Church Support Ministry will be responsible for reviewing applications and awarding these grants.

A letter, which includes the following information, should be received at least thirty (30) days in advance of the date when funds will be needed:

1. Description of the leadership training event and how it will impact the life of the local church;
2. Dates of the event;
3. Names of the church leaders who are planning to participate in the event;
4. Goals for participating in this training event;
5. Itemized statement of the costs to be incurred in participating; and
6. Report of funding already available through congregational / personal funds.

### Conditions for Awarding the Grant

- Each congregation shall be responsible for at least one-third (1/3) of the costs of said training event;
- The maximum grant awarded may not exceed \$1,000.00;
- A congregation shall receive no more than one grant from the Lay Leadership Development Fund in a three-year period.

### Report to Fund

Congregations receiving Lay Leadership Development Fund grants are obligated to submit to the Conference Minister a written report on the continuing education program/event within three (3) months. This report will be shared with the Local Church Support Ministry. It is understood that the congregation may be asked for permission to share this report more broadly through various communication vehicles of the New Hampshire Conference, United Church of Christ.

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