

Pilgrim Congregational Church, UCC

4 Watson Street
Nashua, NH 03064

Accompanist and Choir Leader

Please email your resume to treasurer@pilgrimchurchnashua.org

Pilgrim Church is seeking an accompanist and choir leader that proficiently plays solo works and hymns and accompanies choral works on the organ, clavinova and/or piano at each Sunday service, as well as for special services including some evening services such as Christmas Eve. The accompanist may also be asked to play music for memorial, celebration of life or marriage type services, if available.

The accompanist/choir leader is familiar with church music, has good communication skills and works well with people of all ages and works closely with the minister, Diaconate and office manager.

Pilgrim's accompanist/choir leader prepares and plays the service hymns chosen by the minister each week and for special services.

Pilgrim's accompanist chooses and arranges and plays the prelude, postlude, offertory and communion music as approved by the minister and Diaconate team each week and for special services.

Pilgrim Church's accompanist/choir leader builds and ensures the volunteer choir as follows.

- Leads choir practice on a weekly basis
- Provides clearly articulated communication to the choir on what is required from each choir member during choir practice.
- Maintains a standard effective process for practicing that enhances learning and polishing a piece.
- Provides the necessary guidance and specific direction during choir rehearsals to assist choir members in achieving the correct tone, pitch, rhythm, tempo, balance and harmony.
- Ensures the choir is prepared to practice with warm up exercises.
- Builds choir leading knowledge through research and incorporates learnings from music courses, YouTube, and internet etc.

Pilgrim Church's accompanist/choir leader performs the duties above working 10 hours per week.

Pilgrim's accompanist/choir leader provides the Pilgrim Diaconate Team with a monthly report of how the 10 hours of time was spent each week and meets with the Diaconate Team during their monthly evening meeting.

The accompanist/choir leader shall follow the policies and procedures of the personnel policy documents of Pilgrim Church that are in effect at any time, unless overridden in this job description.

Accompanist/choir leader notifies both the minister of Pilgrim Church and the Diaconate team at least 60 days prior to scheduled absences and as soon as possible for unscheduled absences.

Accompanist/choir leader participates in a 4-month review process presided over by the Diaconate team; thereafter an annual review based on a date to be determined by the Diaconate team and the minister.

Accompanist/choir leader attends staff meetings and any Pilgrim Church team or committee meetings as requested.

Accompanist/choir leader works with the Diaconate team to recruit choir members.